



Job Posting

Title: Reaching Home Program Facilitator
Reports to: Family Programs Manager
Term: Contract position to **March 31, 2024**
Hours: 40 hours per week
Deadline: **September 29, 2023**

Niwasa Kendaaswin Teg provides wholistic programs and service for Indigenous children, youth, families and community that are rooted in culture and language. Our vision is to provide high quality programming that fosters identity formation and creates a sense of belonging.

Under the direction of the Family Programs Manager the Reaching Home Program Facilitator will provide culturally relevant life skills activities and a cultural response to support individuals and families that will improve social integration and reduce the risk of homelessness.

Responsibilities

- Planning, preparing and facilitating life skills sessions that embed Indigenous knowledge.
- Facilitating groups that incorporate: budgeting, cooking, healthy relationships, from an Indigenous world view.
- Develop a calendar of activities that are responsive to the needs of individuals and families.
- Engagement of community partners and outreach activities
- Development of data tracking tool and completing reporting requirements.
- Informs supervisor of any necessary upkeep, repairs, maintenance, and replacement of equipment and supplies to ensure safety and security standards are maintained.
- Follows all policies and procedures of Niwasa Kendaaswin Teg and all other related legislation.
- Monthly completion and submission of all reports as required.
- Participate in monthly staff meeting.
- Will be required to work various shifts, evening and weekend hours year round; flexibility required
- Other duties as required or assigned by the Executive Director or delegate.

Specific Job Competencies

- Must possess a thorough knowledge and understanding of historical trauma and intergenerational trauma of Indigenous peoples.
- Experience in a community setting working with Indigenous children, youth and families would be an asset
- A clear and solid understanding of the issues faced by the urban Indigenous community.
- Must maintain a high level of self-awareness and wellness and participate in regular self-care.
- High level of integrity, confidentiality, and accountability.
- Sound analytical thinking, planning, prioritization, and execution skills.
- A well-defined sense of diplomacy, including solid negotiation, conflict resolution, and people management skills.
- Able to effectively communicate both verbally and in writing.
- Able to use a wide range of administrative software including MS Office (Word, Excel, PowerPoint).

Qualifications

- Social Services diploma, Bachelor Degree Indigenous studies, Social Work or equivalent
- 3-5 years preparing cultural programming to be delivered to various age groups.
- Knowledge of Indigenous culture, values and teachings.
- Certified life skills facilitator an asset
- Food Handler's Certificate required.
- Must possess strong interpersonal skills and demonstrates ability to effectively work as a team player.
- Willing to obtain additional training as requested.
- Current Clear Vulnerable Sector Screen
- Able to maintain a high level of confidentiality and professionalism
- Valid Class "G" license
- Must have a valid First Aid/CPR certification
- Must have all required medical vaccinations

Please apply, please send your resume and cover letter to:

Niwasa Kendaaswin Teg
785 Britannia Avenue
Hamilton, ON L8H 2B6
office@niwasa.ca

We thank all who apply, however only qualified selected candidates will be contacted